

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS
AND PROFESSIONAL REGISTRATION
Division 2150—State Board of Registration for the Healing Arts
Chapter 2—Licensing of Physicians and Surgeons**

PROPOSED RULE

20 CSR 2150-2.210 Assistant Physician License Renewal

PURPOSE: This rule provides information to assistant physicians in Missouri regarding renewal of licensure.

(1) Renewal of an Unexpired License.

- (A) The board shall mail an application for renewal to each person licensed in this state as an assistant physician at the last known address. The failure to mail the application or failure to receive it does not relieve any licensee of the duty to renew and to pay the fee required nor provide exemption from the penalties provided for failure to renew.
- (B) An applicant for a license renewal shall submit a completed application form approved by the board. The application form shall include at least the following:
 - 1. Name of the applicant;
 - 2. Current address, telephone number, and email address;
 - 3. If this is the applicant's first renewal, and if not provided at the time of original licensure, the applicant shall provide his or her social security number;
 - 4. Answers to questions regarding the applicant's moral character, professional background, and fitness to practice;
 - 5. The name of the assistant physician's collaborating physician;
 - 6. Attestation that the licensee has obtained continuing education in accordance with 20 CSR 2150-2.230;
 - 7. Attestation that the licensee has been engaged in practice under collaborative practice arrangement in accordance with section 334.036.6, RSMo, during the last year; and
 - 8. A signed and notarized statement attesting that the application is true, that the applicant has a duty to supplement the information if it changes before a renewal is granted, and that the applicant understands that he or she cannot practice after the date of expiration unless and until the license is renewed.
- (C) A license shall be renewed on or before the expiration of a license by submitting:
 - 1. Completed renewal application;
 - 2. The fee as established in 20 CSR 2150-2.080; and
 - 3. Evidence of name and address change if applicable. If it is a name change, evidence may include a copy of marriage certificate, divorce decree, adoption order, other court order, or naturalization certificate. Address change includes home and all business addresses.
- (D) Renewal application forms postmarked February 1 or after will be considered delinquent, however, should January 31 fall on a Saturday, Sunday, or legal holiday, renewal forms postmarked on the next business day will not be considered delinquent.

(2) Renewal of a License Expired for Less Than Six (6) Months.

- (A) If the licensee fails to renew their license by January 31 of each year, the license shall be considered expired.
- (B) A licensee may renew a license which has been expired for less than six (6) months by submitting a late renewal application form approved by the board. The late renewal application form shall include at least the following:
 - 1. Name of the applicant;
 - 2. Current address, telephone number, and email address;
 - 3. If this is the applicant's first renewal, and if not provided at the time of original licensure, the applicant shall provide their social security number;
 - 4. Answers to questions regarding the applicant's moral character, professional background, and fitness to practice;
 - 5. The name of the assistant physician's collaborating physician;
 - 6. Attestation that the licensee has obtained continuing education in accordance with 20 CSR 2150-2.230; and
 - 7. A signed and notarized statement attesting that the application is true, that the applicant has a duty to supplement the information if it changes before a renewal is granted, and that the applicant understands that he or she cannot practice unless and until a renewal is granted.
- (C) A license which has been expired for less than six (6) months may be renewed by submitting:
 - 1. Completed late renewal application;
 - 2. The renewal fee and late renewal fee as established in 20 CSR 2150-2.080;
 - 3. Satisfactory evidence of compliance with the continuing professional education requirements as required by the board pursuant to 20 CSR 2150-2.230;
 - 4. A statement of activities from the license expiration date to the present; and
 - 5. Evidence of name and address change if applicable. If it is name change, evidence may include a copy of marriage certificate, divorce decree, adoption order, other court order, or naturalization certificate. Address change includes home and all business addresses.

(3) Renewal of an Expired License for More than Six (6) Months.

- (A) A license that has been expired for more than six (6) months shall not be renewed. Individuals who have an expired license who wish to obtain a new license will be required to meet the licensure requirements as provided in section 334.036, RSMo, 20 CSR 2150-2.200 and any other applicable statute or rule.

(4) Any application for a renewal or late renewal of an assistant physician license may be denied by the board for one of the following causes singularly or in combination:

- (A) Failure to meet any requirement of Chapter 334, RSMo, or 20 CSR 2150-2.200 through 20 CSR 2150-2.270;
- (B) Failure to demonstrate good moral character; or
- (C) Any cause listed in section 334.100, RSMo.

- (5) If the board denies an assistant physician application for renewal or late renewal, the applicant may appeal to the Administrative Hearing Commission as set forth in section 334.100, RSMo, and Chapters 536 and 621, RSMo.
- (6) The licensee may withdraw the renewal application prior to the board's determination.
- (7) All fees submitted to the board are non-refundable and will be retained by the board.
- (8) Any person practicing as an assistant physician without a current license shall be subject to discipline under section 334.100, RSMo, or subject to the injunction procedures of section 334.230, RSMo.

AUTHORITY: sections 334.036 and 334.125, RSMo Supp. 2014. Original rule filed June 29, 2016.

PUBLIC COST: This proposed rule will cost state agencies or political subdivisions approximately four thousand, one hundred seventy-one dollars and twenty-five cents (\$4,171.25) to five thousand four hundred twenty-one dollars and twenty-five cents (\$5,421.25) annually for the life of the rule. It is anticipated that the costs will recur for the life of the rule, may vary with inflation, and are expected to increase at the rate projected by the Legislative Oversight Committee.

PRIVATE COST: This proposed rule will cost private entities approximately one hundred thirty-six dollars and twenty-five cents (\$136.25) annually for the life of the rule. It is anticipated that the costs will recur for the life of the rule, may vary with inflation, and are expected to increase at the rate projected by the Legislative Oversight Committee.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the State Board of Registration for the Healing Arts, PO Box 4, 3605 Missouri Boulevard, Jefferson City, MO 65102, by facsimile at (573) 751-3166, or via email at healingarts@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.